

Application for Internal Transfer -- Fall 2009 for Spring 2010

Department of Communication

Applications Accepted Oct. 20-Oct. 27, 2009

Students currently enrolled at Virginia Tech may apply to transfer or add as a second major into the Department of Communication.

Requirements

Course Requirements -- To apply to change your major to Communication, you must have completed or be enrolled in a minimum of 3 COMM classes.

1. **COMM 1014** Intro. to Communication Studies with a minimum grade of a "C" (not C-)
2. Choose 1 -- 2004, 2044, 2054, 2064 or 2084
3. Choose 1 -- 2004, 2044, 2054, 2064 or 2084

GPA Requirements --

- For single majors and double majors (with COMM primary):
COMM GPA -- minimum of 2.5; overall GPA -- minimum of 2.0
- For double majors with COMM secondary:
COMM GPA -- minimum of 2.5; overall GPA -- minimum of 3.0

Process

1. Complete this form and submit it to the Advising Office, 119 Shanks Hall during Course Request: **Oct. 20-Oct. 27 until 4pm.** (We're sorry that we cannot consider late applications.)
2. Your application will be reviewed and does not guarantee admission to the major. Acceptance is based on your academic record and the number of available openings we have in the major.
3. You will be notified by email about the outcome of your application before January 7, 2010.
4. If you are accepted, you must respond to that email.

Please **print or type** the following information:

Name _____ ID# _____

Home or Cell Phone _____ E-mail _____

Current Major _____

If accepted, will you be double majoring? _____ Will COMM be primary or secondary? _____

I have read the information on this application and understand that my application does not insure that I will be accepted as a major into the Department of Communication. I give permission for a representative of the Department of Communication to examine and copy my academic records for the purpose of acting on this application.

Student Signature

Date

The following will be completed by the Department of Communication

Comm Hours _____ Overall Hours _____ Comm GPA _____ Overall GPA _____

Action: Accepted Denied

Departmental Representative

Date